The purpose of this item to review options for the use of the ground floor of the Town of Jackson property located at 174 N King Street and to direct staff to pursue one of the options. Representatives from organizations submitting proposals will be available to answer questions.

STATEMENT/PURPOSE
At the October 4, 2010 Town Council meeting, staff proposed a remodel of the 174 N King building consisting of renovations to the east kitchen room, two small meeting rooms, kitchen and two bathrooms (including one ADA accessible), flooring, paint, and ADA ramps. It was proposed that one of the bathrooms be reconfigured to be ADA accessible. A large entry and former sanctuary room, along with two small storage rooms were to be left in their current state.

The item was continued and at the November 15, 2010 meeting, Council directed staff to research the possibility for a long term rental by a community group. On December 8, 2010 the Town issued a Request for Proposals for local organizations interested in leasing the ground floor. Staff advertised for two weeks in the Jackson Hole News & Guide and the RFP was distributed via the Community Foundation non-profit list serve. A copy of the RFP is attached.

Staff received proposals from three community groups. Please note that the proposal from the Teton County Bar Association was received after the deadline. Each proposal is briefly summarized below and full proposals are attached.

I. Friends of the Teton County Library
   a. Summary. The Friends of the Teton County Library would use the space to keep the Book Sale program running while the Library is under renovation. Organization requires storage space, a facility to collect and catalog books, and a space to hold the bi-annual book sale. The book sale aims to put as many books into people’s hands as possible at very little cost. Money generated from the sale is put back into library programming. The organization also organizes the Free Tax Preparation Program.

   b. Alterations/Improvements to the Facility. Very few renovations would need to occur in this scenario. Considerations would need to be made for separation of the employee housing unit and security for both parties.

   c. Planning & Building. Minimal planning & building considerations. Because the public would be accessing this facility, Town staff would recommend that it be accessible.


   e. Financial Considerations. The Friends of the Library Foundation have limited resources to rent the facility. The organization is fully staff by volunteers.
II. Jackson Hole Children’s Museum:

a. Summary. The Jackson Hole Children’s Museum is a new non-profit venture that aims to develop and house an interactive children’s museum and exploration center for local and visiting families. This facility would provide a service for visitors and locals not currently provided in the community.

b. Alterations/Improvements to the Facility. Renovations are proposed (see attached for more detail). Complete separation of the upstairs employee housing unit from the museum would need to occur.

c. Planning & Building. Institutional use as defined by the Land Development Regulations includes Museum use. Improvements and renovations to the facility will require approval from the building department.

d. Time Frame. Organization would like the facility to be operational this winter or spring.

e. Financial Considerations. The organization is committed to providing an open door policy, which would offer free or discounted admission to low income individuals and families. Other guests would pay an entrance fee. The group has proposed a highly subsidized rent. The museum would bear the full cost of renovations, although the Town may assist with a portion of the cost of securing the upstairs apartment.

f. Other. Should Council direct staff to pursue a lease agreement with the Jackson Hole Children’s Museum, the lease agreement will be back in front of Town Council for approval. Council may wish to consider the following as a condition of approval:
   i. Soundproofing and any other tenant considerations
   ii. Town staff to review and approve all modifications to the property
   iii. Term of lease
   iv. Parking considerations. There is some on street parking in front of the facility and the Deloney Lot is across the street.
   v. Hours of Use
   vi. Rental fee (if any)

III. Teton County Law Library & Local Access to Justice Board

a. The Teton County Law Library is a small legal library currently housed in the basement of the County Administration Building, and it is administered by the local Bar Association. The purpose of the Law Library is to assure a high quality of legal representation by local attorneys and to provide legal resources to the public. The Local Access to Justice Board is a pilot program in the Ninth Judicial District just recently created by the Wyoming Supreme Court’s Access to Justice Commission. Our District is one of three designated in the State to provide services, including education, assistance and mediation in legal matters involving domestic relations, as well as legal representation for residents unable to afford attorneys.

b. Alterations/Improvements to the Facility. Basic renovations may need to occur in this scenario, including provisions for data access and delivery. Considerations will need to be made for separation of the employee housing unit and security for both parties.

c. Planning & Building. Minimal planning & building considerations. Because the public would be accessing this facility, Town staff would recommend that it be accessible.

d. Time Frame. The law library would transfer immediately with the full facility operational by the fall.

e. Financial Considerations. The Self-Help Legal Center would offer services to the community with no charges or fees for usage. The organization has not proposed a dollar amount for rent.
ALIGNMENT WITH COUNCIL’S STRATEGIC INTENT
All of these proposals support Council’s strategic intent of Economic Sustainability by creating a high quality of life for residents.

ATTACHMENTS
Friends of the Library Foundation Proposal
Jackson Hole Children’s Museum Proposal
The Teton County Law Library & Local Access to Justice Board Request for Proposal

FISCAL IMPACT
Varies depending on option.

STAFF IMPACT
Varies depending on option.

LEGAL REVIEW
The Town Attorney will need to review any proposed lease.

RECOMMENDATION
Staff recommends that Council direct staff to pursue one of the options above.

SUGGESTED MOTION
I move to direct staff to draft a lease with _______________ with the following conditions:
  •
Rachael,

The Friends of the Teton County Library are interested in the possibility of being considered for this space. The Friends group would use the space to keep their Book Sale program running while the Library is under renovation for the next, at least, two years (beginning this June). The space would be used for receiving, sorting, storing and, twice a year, selling the books that are donated to the Library throughout the year. The volunteers would be there specified hours to receive donations and sort the books into sales categories. This process goes on all year round.

The last Book Sale to be held at the current facility will be this May.. After that, without a facility, the Friends would have to discontinue their Book Sale efforts until the new building/space is available. The mission of the Book Sale is to get as many books as possible into people's hands for very little cost. This has been a wonderful service to the community and to many non-profits as well.

Thanks for considering the Friends of the Teton County Library. This topic will be discussed at our next Friends Board meeting next week.

Dimmie Zeigler
Education & Programs Manager
Teton County Library
307-733-2164, Ext 229

On Tue, Dec 7, 2010 at 4:36 PM, Rachael Fuller <rfuller@ci.jackson.wy.us> wrote:

    The Town of Jackson is accepting proposals from local organizations interested in leasing the ground floor of the Town owned property located at 174 N King Street. Request for Proposal document is attached and also available at www.townofjackson.com or at the Jackson Town Hall - 150 E. Pearl Avenue. Project questions may be directed to Rachael Fuller rfuller@ci.jackson.wy.us or 307-733-3932 (ext. 1133). Deadline for proposals is January 7, 2010 at 5:00 pm.

    Rachael Fuller
    Town of Jackson
    P.O. Box 1687
    Jackson, WY 83001
    Ph: (307) 733-3932 (ext. 1133)
The Jackson Hole Children's Museum

Play ~ Create ~ Explore

A Proposal
for leasing the town owned property
located at 174 N King Street, Jackson Wyoming

The Mission of The Jackson Hole Children’s Museum
To encourage the imagination and creativity of children by appealing to their senses of curiosity and fun, Jackson Hole Children’s Museum’s purpose is to serve the needs of Teton County’s children, their families, caregivers and educators; offering a place of learning and discovery through interactive exhibits and programs in the arts, sciences, and creative play. Museum programming and exhibits would be essentially wrapped in the unique and amazing context of this town, this valley and greater ecosystem. As an impassioned group, we have embarked on a journey to determine how we can best meet the needs of our community, focusing on our families, and visitors, and The Jackson Hole Children’s Museum will be the result.

Contact: Craig & KJ Morris
Jackson Hole Children’s Museum
PO Box 995 Jackson. WY. 83001
307.690.4652
www.jhchildrensmuseum.org
II. a. **Organization Name:** The Jackson Hole Children’s Museum

b. **Name of Business Owners:** Craig & KJ Morris, Founding Partners & Board Members

c. **Description of Proposed Use:**
The Jackson Hole Children’s Museum is a non-profit initiative to develop and house an interactive children’s museum and exploration center for the many young families that live in and visit the valley. We look to provide a unique and welcoming venue where families can gather and socialize, find resources and support, interact with each other. A place where children are encouraged to think for themselves, expand their problem-solving abilities through creative exploration, exercising both their bodies and their minds.

**Primary Goals of the JH Children’s Museum**
- Spark the imagination and creativity of children.
- Encourage learning through creative programs and projects.
- Create a positive indoor environment for children and their families during the many cold winter months.
- Build dynamic partnerships with other organizations, such as pre-schools, local businesses, social services, and community organizations such as the Library, Teton Literacy Center, JH Arts Association, National Museum of Wildlife Art, etc.
- Tap the vast expertise of our valley advisors who include children's advocates, educators, physicians, local business-people, artists, scientists, musicians, architects, librarians, and others.
- Maintain racial and gender diversity that represents the diversity of our community.
- Reduce economic barriers by providing an open-door policy which would offer free or discounted admission to low-income individuals and families.
- **Ultimately, the museum will become an integral part of the community fabric, outgrow this space and look to the future for a capitol building campaign!**

**What will The Museum Look & Feel Like?**
The space will be **Open & Bright, flexible & inspirational** for museum visitors, staff and visiting educators. Using imagery of the landscape and history of the valley as backdrop, exhibits and patrons would add the color and vibrancy to the space. The King Street building would be essentially divided into 5 separate zones:

1. **The Climber,** essentially a large indoor play-set and opportunity to crawl, climb, swing and slide
2. **The Gallery,** a flexible hands-on, role-play and exhibit room that would initially include a Dig-Pit, the Market, several interactive science stations, 2-D obstacle course.
3. **The Tot-Spot,** an infant/toddler room that is somewhat segregated and calmer for the smaller visitors, but easily accessible to the larger activities by parents and caregivers. Blocks, trains and other building sets would also be located here along with age appropriate books and toys and activities.
4. **The Studio** along the south wall would offer an opportunity to get creative, whether in pure fine-art exploration or other varying forms of investigation in the arts, science, ecology, and local history.
5. **Finally, The Basecamp,** a multi-purpose room used for Birthday parties, museum events and possible after hours community meetings. On most days museum patrons can enjoy the tables and seating areas for a bit of respite, enjoy the lunches purchased at nearby cafes, or grab a snack from the healthy vending machines. This space will also include a reading and puzzle center along with hosting future traveling exhibits.

**Early museum exhibits and programming** will look through the lens of our distinctive valley and region through the exploration of the arts, science, ecology and history to highlight the uniqueness of this place. Specific Professions and “local” history will be highlighted through role-play and local expert demonstration. Weekly and monthly programming will be directed to certain age groups, however, the daily experience will be readily accessible to the families living in and visiting the Jackson Hole Area. Traveling exhibits, hands-on experiments & creative areas will continue to rotate/change & expand to support current events, holidays, other aligned organizations curriculum & expected community participation.
d. Description of Community Benefit:
Since beginning this project, hundreds of parents, local and visiting, have told us that while there are many activities available in the valley; they struggle to find consistent and readily available enrichment opportunities for the youngest children and their families. They tell stories of chasing an hour class here and there at the Library or Center for the Arts and having a couple of hours to burn in between and nowhere to go. Many families cannot afford to enroll their kids in ski school or dance classes, and it is clear the diversity of our community is not represented in these programs. The few free opportunities are routinely overrun and parents have even been turned away when rooms meet capacity. Often, programs are at inopportune times or identify age groups, restricting participation by families with multiple or under aged children. We have also heard from more and more people working in the hospitality industry, who repeat stories of being asked by tourists what they can do with their kids when the temperatures drop or they are to young to participate in the outdoor activities offered, they have limited responses, “go to a movie” or the “Rec Center”, we can do better. The Jackson Hole Children’s Museum will fill the need for these families and more, becoming a superlative children’s museum and irreplaceable resource for our community.

Direct and unique benefit to the Town of Jackson and Teton County

- A resource center of enrichment and community activity hub for parents, caregivers, educators, and visitors
- Offers a uniquely Jackson experience
- An indoor, interactive center, appropriate for many children of all ages.
- Open all day so parents & caregivers have more flexibility and ease of use.
- An alternative to daycare for socialization; both for children and parents.
- Direct connections the local history and to surrounding environment through programs and materials (i.e. natural history, recreational history, etc).
- Offer tourists an option for families with small children; allowing older family members to enjoy shopping, skiing or whitewater trips, etc. while the youngest visitors come “play” with us!
- Offer the space in the evening hours, when the children’s center is closed, to other public/private entities for meetings & gathering space.

e. Description of Alterations/Improvements to the Facility: (please also reference attached schematic plans)
The desire is to open the space up as much as possible, allowing light to transfer between North & South sides of the Building and to open up circulation as well. The overall effect will benefit the building and possible future tenants.
1. Renovation of the facility would initially include removal of all flooring, bath fixtures and the kitchen appliances and cabinets. Demolition and re-construction of the entry and reception, bathroom access, and kitchen.
2. New construction would begin with providing privacy and separation for upstairs rental unit, including a new private approach and front door, and working with the Town to decide on 1 of 3 tenant laundry solutions.
3. New construction for the museum would include a new doorway between exhibit room and the studio, altering the walls of the reception area (small office upon entry) adding accessible ramping and new doors throughout. Reworking at least one bathroom for accessibility.
4. Mechanical and electrical upgrades would occur next, with the desire is to reduce air-born allergens by installing electric floor heat (if budget allows) for the Gallery Space, eliminating the need for the forced air furnace and replacing baseboards wherever possible with more efficient and unobtrusive cove heating. Preliminary inspection does not call for additional electric panels, but this would need to be confirmed.
5. New & additional layers of sheetrock for sound abatement would be added and then be finished with priming and repainting the entire facility.
6. New flooring, trim, cabinetry, appliances and fixtures complete the aesthetic and functional remodel. The museum Entry would be assessed as well to offer a larger sense of arrival, current structural elements would remain.
7. As soon as financially possible lighting would be upgraded.

Note: All Materials would be low VOC or non-toxic wherever possible.

f. Preliminary Timeline:
It is the intention of the Jackson Hole Children’s Museum to open the facility by Spring 2011 or sooner and therefore would like to take control of the building at 174 N King Street immediately. Construction would be expedited as possible. Contractor and sub-contractors have already been secured for accelerated schedules.
g. Financial Considerations to the Town:
As an organization we have toured several commercial locations seeking the right place to start this venture. The desire was and is to keep in the heart of town, offering the greatest opportunity to the greatest number of citizens. On the START route, walkable, easy parking and near the amenities of the Square. The best options for size, space, ceiling heights put the lease range in the $3,500-$6,000 per month, putting the burden of more than $50,000 a year on the museum budget. When we learned of the Building at 174 King Street, we saw an opportunity for the museum and for the town. Eased of the overwhelming lease cost, the museum can instead invest that money into programs, exhibits and subsidizing entrance fees and memberships.

So we propose a similar contract with between the Town and the Jackson Hole Children’s Museum similar to that of The Learning Center facilities and Teton County; a lease that is highly subsidized.

What does the Town of Jackson get in return?
1. A huge benefit in community enrichment & resource that will become a touchstone for our community as children’s museums have done across the country and world in recent decades.
2. A new motivation for locals to come to town and stay in town, we believe merchants and restaurants will benefit.
3. A new and exciting draw for our nearby loyal visitors and tourists, again benefiting the downtown sale receipts.
4. A better building to inherit. The current state of the King Street Building is somewhat lackluster. The Jackson Hole Children’s Museum has the startup resources to remodel the building beyond budget constraints of town budgets, in fact it is what we must do so, as it is key that this type of facility be perceived as “fresh and clean “for parents and visitors to return again and again.
5. Preliminary estimates from two local contractors and Mech/Elec/Painting sub-contractors reveal remodeling costs to be between $75-$100 per square foot, totaling roughly $30,000 to be invested in the renovation of the 174 N King Street building.

III. Other Considerations:

Planning & Building: (please also reference attached schematic plans)
The use of the building would remain the as “Institutional Use” as it is currently defined per the Town Land Development Regulations as the Jackson Hole Children’s Museum would maintain the use under community center and museum.

a. Building Code Compliance Considerations:
   a. Building Permits will be applied for through the Town of Jackson as needed. The mission of the museum includes a desire for broad community access; whether financial, cultural or physical, so accessibility requirements and needs would be important to the organization’s facility. The Jackson Hole Children’s Museum would examine the Municipal codes and work with Town officials to best accommodate Handicap Accessible ramps & bathrooms as the building envelope would allow.
   b. The Current kitchen would be completely redone. Please reference “descriptions of alterations” in #II.e. for clarification. All improvements would be in compliance with the Teton County Health Department and Town of Jackson Building Department.

b. Employee Housing:
The Jackson Hole Children’s Museum would work with the Town of Jackson to renovate the current private entrance and other building access of the employee housing unit on the second floor. Museum founder, KJ Morris, is an architectural designer and is fully capable of making such design revisions and would improve current status of the housing unit to benefit both the occupant and the public space on the Main Level. It is understood that such renovation costs would be shared with the Town of Jackson and that maintaining the current Town budget of $5,000-$10,000 would be optimal.

c. Storage:
The spacial requirements and circulation for the children’s museum would include the small rooms labeled S1 & S2 and therefore would request that the Town seek other storage options at this time.
IV. Addendum:

Our List of Champions:
List of Community Members and Visitors that support the Jackson Hole Children’s Museum: more than 200 individuals and counting...

1. John and Laura Morgan
2. Laura Cuddie
3. Kristine and Adam Harris
4. Toby and Julie Gutermormson
5. Michael and Susannah Lynch
6. Brian and Maddie Remlinger
7. Melissa Turley
8. Chris Stump
9. Jean Lewis
10. Chris Jensen
11. Jenny Jensen
12. Brian Hodges
13. Jen Hodges
14. Bob Kilmain
15. Sarah Kilmain
16. Dr. Russ and Trenia Sanford
17. Annie Jack
18. Kelsey Ripple
19. Adonia Ripple
20. Jess Yeomans
21. Alder Watershed Consulting LLC
22. Mary Katherine King
23. Patrick King
24. Kerry and Matt Carr
25. Dick Morris
26. Brian and Maggie Schilling
27. Jessica Yeomans
28. Kat Buckspan
29. Rhett and Emily Bain
30. Mike and Andrea Lunde
31. Karl & Krista Klemmer
32. Mimi Wry
33. Megan Jenkins
34. COLLETTE GUBALA
35. Alia Harland
36. Jessica Barksdale
37. Heidi Jost
38. Dale Sharkey
39. Tammy Raciborski
40. Priscilla Myers
41. Rudelle Gillingwaters
42. Sally Potterson
43. Aaron and Bethany Heindel
44. Becky Jaggers
45. Todd and Jennifer Lampaa
46. Hope Maloney
47. Jen and Chris Baxter
48. Rob and Katie Carr
49. Jessica MacGregor Consulting
50. Kirsten Corbett
51. Nicole Ackley
52. Rachel Pettengill
53. Mackenzie Wallies
54. Caroline Ryan
55. Diane Ryan
56. Jason Ryan
57. Vickie Atwater
58. Ginger Williams
59. Elizabeth Logan
60. Shawn Adams
61. Hampton Kew
62. Rose Strand
63. Brenda Wylie
64. Flo Phillips
65. Kurt Harland
66. Tess d'Arge
67. Katharine Confer
68. David Schipper
69. Darcey Prichard
70. Chris Schipper
71. Raizy Mendelsohn
72. Julie Borsheil
73. The Visosky Family
74. Maria Brecker
75. Nikki Melanson
76. Karyn-An Moore
77. Fabiola Robles
78. Brittany Peters
79. Callie Lowe
80. Tess Vining
81. Macye Waher
82. Eileen Prugh
83. Carl Shuptrine
84. Derek Brecker
85. Kate Balog
86. Pete Jenkins
87. Addie Hare
88. Liz Gilmour
89. Patricia Read Pistoono
90. Craig Olivier
91. Anne Sibley
92. Molly Hirschfield
93. Kara McCormick
94. Amy Evans
95. Sue Pettengill
96. Jen Solis
97. Nancy Bosch
98. Betsy Carlin
99. Becky Watson
100. Laurel Berk
101. Jennifer Hoffmann Gessler
102. Jennifer Levanduski
103. Julie Linahan
104. Megan Schwertfeger
105. Renee Glick
106. Kristin Painter
107. Susan Eriksen-Meier
108. Jayna Green
109. Cynthia Slavens
110. Christy Gillespie
111. Ashleigh Walker
112. Carla Corum
113. Monica Ryan
114. Tracy Poduska
115. Jenny Rogers
116. Kristie Anderson
117. C. Shanafelt
118. Rita Lindell
119. Jia Auerbach
120. Jamila Goralski
121. Emily Rama
122. Laura Callari
123. Laura Vigaro
124. Katherine Taylor
125. Hayden Hillce
126. Beth Brabdisi
127. Kent McBonde
128. Yvette Werner
129. Building Phenomenal Families
130. Joni Gresham
131. Jodeen Tebay
132. Angela Rowell
133. Kjera Strom Henrie
134. Kelli Baxendale
135. Jill leither
136. Micah Gray
137. Tsha Choi
138. Christie Goss
139. Erica Dahn
140. Nathan and Amy Dolenta
141. Jess Spangler
142. Ronnie Jean Bernard
143. Caroline Duke
144. Julie Borsheil
145. Carolyn Ramelli
146. Bruce Egan
147. Liz Jorgenson
148. Victoria Scarlett
149. Drew Gillingwaters
150. Becca Block
151. Dancy Tolson
152. Wendy Meadows
153. Liz Johnson
154. Holly Balogh
155. Jenny Statter
156. Sarah Lustfield
157. Katie Cisco
158. Dana Ankeny
159. Lisa Gute
160. Valerie May
161. Nicole Krieger
162. Abi Bihnam
163. Kelly French
164. Mike Krasula
165. Annie Putnam
166. Melenie Parrish
167. Mariam Diehl
168. Alison Neslet-Patt
169. Liz King
170. Sayon Koch
171. Molly Frobouch
172. Maia Tozzi
173. Charity Echols
Proposal for 174 N. King Street

Submitted by: The Teton County Law Library &
Local Access to Justice Board

Contact Person: Betsy Bernfeld, staff attorney
Ninth Judicial District Court
P.O. Box 1036
Jackson, Wyoming 83001
307-733-1461
bbernfeld@courts.state.wy.us

Organization
The Teton County Law Library is the joint effort of the Ninth Judicial District Court, Teton County, and the Teton County Bar Association. It is a small legal library currently housed in the basement of the County Administration Building and is administered by the local Bar Association. The purpose of the Law Library is to assure a high quality of legal representation by local attorneys and to provide legal resources to the public. The Law Library is a Cooperating Collection of the Teton County Library.

The Local Access to Justice Board is a pilot program in the Ninth Judicial District just recently created by the Wyoming Supreme Court’s Access to Justice Commission, pursuant to the Wyoming Legislature’s passage of the Indigent Civil Legal Services Act in 2010. Our District is one of three designated in the State to provide services, including education, assistance and mediation in legal matters involving domestic relations, as well as legal representation for residents unable to afford attorneys.

Organization Leaders
Representatives of the Law Library: Betsy Bernfeld, Teton County Bar Association Law Library Committee Chair, and Audrey Cohen-Davis, President of the Teton County Bar Association.
Representatives of the Local Access to Justice Board: District Court Judge Tim Day and Staff Attorney Betsy Bernfeld, co-chairs of the Ninth Judicial District pilot program.

Description of Proposed Use
A Self-Help Legal Center

The Large Room would be used to house the Teton County Law Library book collection as well as its computers, which offer access to legal databases (including Westlaw) and a legal website currently under development by the State Law Library. It would provide access to “pro se” divorce and child custody packets and assistance in filling out the forms. It would provide space for several tables for study and instructional seminars.

The Small Room would be used for intake, attorney-client consultations, and mediation.
The King Street space would allow the Law Library to expand its collection to include more materials for a lay audience and would provide staff space so that patrons could be instructed in the use of materials. The Access to Justice Board would be able to provide intake services for residents in need of legal help, and local attorneys have volunteered to offer free law clinics and instruction in family law matters. The ability to offer mediation of domestic disputes would greatly relieve the Court’s heavy docket.

The Law Library is currently residing in approximately 500 square feet, which is inadequate for our resources and offers no space for study or legal services. We submitted a proposal to Teton County last year seeking an expansion to approximately 1,500 square feet. While the County was sensitive to our needs and our hopes for providing more services, appropriate space has not been available.

Community Benefit
“Access to justice” is the idea that all people, regardless of their ability to pay, should be able to seek legal redress. More often than any of us should be comfortable with, that ideal gives way to the reality that those who cannot afford a lawyer are barred from the courthouse. It has been estimated that there are tens of thousands of people in Wyoming who cannot get the legal services they need. In spite of Teton County’s high median income, there is no shortage of such people in our community. Given the high cost of legal representation, many working and middle class families are attempting to deal with legal problems without attorneys. Not only are our courts clogged with unrepresented clients, but people are not getting the justice they deserve, and they may even be exacerbating their own situations.

Across the nation, communities are setting up self-help centers—often through public libraries or law libraries—to provide a starting point for people in need of legal assistance. In 2009, the Wyoming Supreme Court, greatly disturbed by the dearth of free legal services in civil matters in this State, sought legislative funding for indigent civil legal services. The bill passed in the previous session, and funds for the effort have been accumulating through court filing fees. The State “Local Access to Justice Committee” has identified three judicial districts to organize pilot programs to serve underserved residents. Teton County was chosen because of our recent efforts to provide some of these programs through our Law Library. Our chief obstacle has been space.

In summary, community residents would have access to a free legal resource center where they could conduct their own research, be evaluated for eligibility for free legal services, receive assistance in filling out “pro se” legal packets, attend seminars in family law matters, consult with an attorney, and participate in mediation for family disputes.

Alterations/Improvements Needed
We do not anticipate major alterations or improvements beyond separation of the private residence and compliance with Handicap Accessibility standards.* For our law library, we need a large, open room with wireless or cable Internet access. We would simply add the bookshelves from our current space, along with tables, chairs and computer stations. For mediation and consultation, we need only a small private space, which we believe could be provided by the Small Room. We would not need the kitchen for our institutional purposes. We would not need to use the storage space.
We have not assessed the amount of work or costs required to make the space Handicap Accessible at this time.

Preliminary Timeline
We are seeking funds for improvements, furnishings and staffing from various sources to completely implement the Self-Help Center. However, we stand ready to transfer the current Law Library into the facility at any time. We expect to be fully operational with services in the early Fall.

Financial Considerations to the Town
The Self-Help Legal Center would be offering services to the entire community with no charges or fees for usage. All entities involved to date are governmental agencies or non-profit organizations. However, the Teton County Bar Association, a non-profit, is prepared to pay a minimal rent if necessary, and the Local Access to Justice Board may have limited access to funds through the State Committee as well.

Thank you so much for your consideration of this proposal.
I. **Introduction.** The Town of Jackson is accepting proposals from local organizations interested in leasing the ground floor of the Town owned property located at 174 N King Street. A rough sketch of the floor plan is attached. The Town reserves the right to reject all proposals.

II. **Proposal Guidelines.** The Town intends for this to be an inexpensive and simple process. Proposals should not be more than four (4) type written pages in length. Proposals shall include the following:

   a. Organization Name
   
   b. Name of Business Owners
   
   c. Description of Proposed Use
   
   d. Description of Community Benefit
   
   e. Description of Alterations/Improvements to the Facility
   
   f. Preliminary Timeline
   
   g. Financial Considerations to the Town

III. **Other Considerations.**

   a. **Planning and Building.** The building shall remain ‘Institutional Use’ as defined in Section 2220.C.1.a of the Town Land Development Regulations. Institutional use includes churches, community centers, libraries, museums, and private schools that are not residential.

   b. **Building/Code Compliance Considerations.** Alterations to the space may require a building permit. The building will need to comply with Handicap Accessibility standards as outlined in Chapter 15 of the Town of Jackson Municipal Code. The current kitchen facility may not be used without modifications approved by the Teton County Health Department and the Town of Jackson Building Department.

   c. **Employee Housing.** The second floor of the building contains an apartment that is currently rented to a Town of Jackson employee. The Town intends to maintain use of the upstairs apartment for employee housing. Provisions will need to made to fully separate the private residence. The Town has not made these improvements to date so as not to limit the flexibility of the entryway for a potential ground floor tenant and has
a limited budget to make such improvements. It is anticipated that this cost will be shared between the ground floor tenant and the Town. Potential costs for these changes could range from $5,000-$10,000.

d. **Storage.** The town is considering reserving the two small rooms (labeled S1 and S2) as storage for Town property and access to these rooms would need to be maintained.

IV. **Questions.** Organizations interested in submitting a proposal are encouraged to schedule a time to tour the facility. Please contact Rachael Fuller [rfuller@ci.jackson.wy.us](mailto:rfuller@ci.jackson.wy.us) or 733-3932 (ext. 1133) with questions regarding the project and to arrange a tour of the facility. For Planning and or/Building Questions please contact: Shawn Hill [shill@ci.jackson.wy.us](mailto:shill@ci.jackson.wy.us) or 733-3932 (ext. 1303) or Steve Haines 733-3932 (ext. 1350)

V. **Deadline.** Proposals are due Friday, January 7, 2011 by 5:00 p.m. Electronic submittals are encouraged. Proposals may be submitted to Rachael Fuller [rfuller@ci.jackson.wy.us](mailto:rfuller@ci.jackson.wy.us) or PO Box 1687 Jackson, WY 83001.
Ground Floor

Garage 20'' x 19''

Small room (S1) 12' x 9.6'
Small room (S2) 12' x 9.6'

Entry 17' x 7''

Large Room 58' x 17.6

Small room 13' x 12.4

1/2 Bath

Full 1/2

Room 13.6' x 9'

Lunchroom 34' x 19'
Name: Tammy Raciborski
City: Jackson
Email: tammy@raciborski.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 21:35:20 2011-1-3

The information contained in this email and any attachments is confidential and may be subject to copyright or other intellectual property protection. If you are not the intended recipient, you are not authorized to use or disclose this information, and we request that you notify us by reply mail or telephone and delete the original message from your mail system.

If you have received this email in error please reply to itdept@ci.jackson.wy.us or call (307) 734-3470.
Olivia Goodale

From: jekent21@yahoo.com
Sent: Monday, January 03, 2011 10:40 AM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Jayna Green
City: Jackson
Email: jekent21@yahoo.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 9:39:57 2011-1-3

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If you have received this email in error please reply to itdept@ci.jackson.wy.us or call (307) 734-3470.
Olivia Goodale

From: dale@cosmicapple.com
Sent: Monday, January 03, 2011 10:14 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Dale Sharkey
City: Victor
Email: dale@cosmicapple.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum

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If you have received this email in error please reply to itdept@ci.jackson.wy.us or call (307) 734-3470.
Olivia Goodale

From: cschipper32@yahoo.com
Sent: Saturday, January 01, 2011 6:46 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Chris Schipper
City: Prescott Valley,AZ
Email: cschipper32@yahoo.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 17:45:30 2011-1-1

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If you have received this email in error please reply to itdept@ci.jackson.wy.us or call (307) 734-3470.
Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Monica Ryan
City: Jackson
Email: monicaryan@live.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
Date: 13:48:41 2011-1-3

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If you have received this email in error please reply to itdept@ci.jackson.wy.us or call (307) 734-3470.
Support the Jackson Hole Children's Museum for http://www.jhchildrensmuseum.com

Name: heidi jost
City: jackson
Email: hmichelsen@yahoo.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 16:47:1 2011-1-3

The information contained in this email and any attachments is confidential and may be subject to copyright or other intellectual property protection. If you are not the intended recipient, you are not authorized to use or disclose this information, and we request that you notify us by reply mail or telephone and delete the original message from your mail system.
If you have received this email in error please reply to itdept@ci.jackson.wy.us or call (307) 734-3470.
Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name0: Jessica Barksdale
City0: Jackson
Email0: jessbarksdale@hotmail.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 15:18:40 2011-1-3

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If you have received this email in error please reply to itdept@ci.jackson.wy.us or call (307) 734-3470.
Name: Betsy Carlin
City: Wilson
Email: 
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum  
DATE: 14:13:45 2010-12-29

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If you have received this email in error please reply to itdept@ci.jackson.wy.us or call (307) 734-3470.
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If you have received this email in error please reply to itdept@ci.jackson.wy.us or call (307) 734-3470.
Olivia Goodale

From: kristineAharris@gmail.com
Sent: Friday, December 10, 2010 12:11 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Kristine Harris
City: Jackson, WY
Email: kristineAharris@gmail.com
Comments: I would like to see the 175 N. King property be used for the Jackson Hole Children's Museum
DATE: 11:11:14 2010-12-10

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If you have received this email in error please reply to itdept@ci.jackson.wy.us or call (307) 734-3470.
Name: Kristine Harris
City: Jackson
Email: kristineaharris@gmail.com
Comments: I would like to see the 175 N. King property be used for the Jackson Hole Children's Museum
DATE: 15:59:38 2010-12-12

The information contained in this email and any attachments is confidential and may be subject to copyright or other intellectual property protection. If you are not the intended recipient, you are not authorized to use or disclose this information, and we request that you notify us by reply mail or telephone and delete the original message from your mail system.
If you have received this email in error please reply to itdept@ci.jackson.wy.us or call (307) 734-3470.
Olivia Goodale

From: pslunde@gmail.com
Sent: Friday, December 31, 2010 6:06 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Mike and Andrea Lunde
City: Jackson
Email: pslunde@gmail.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 17:6:13 2010-12-31

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If you have received this email in error please reply to itdept@ci.jackson.wy.us or call (307) 734-3470.
Olivia Goodale

From: adoniahaviland@gmail.com
Sent: Wednesday, December 15, 2010 10:27 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Adonia Ripple
City: Victor
Email: adoniahaviland@gmail.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 21:26:47 2010-12-15

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If you have received this email in error please reply to itdept@ci.jackson.wy.us or call (307) 734-3470.
Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Adam Harris
City: Jackson
Email: adamdharris@yahoo.com
Comments: I would like to see the 175 N. King property be used for the Jackson Hole Children's Museum
DATE: 16:0:17 2010-12-12

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If you have received this email in error please reply to itdept@ci.jackson.wy.us or call (307) 734-3470.
Name: Kristin Painter
City: Jackson
Email: pkristin1022@msn.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 7:40:8 2011-1-3

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If you have received this email in error please reply to itdept@ci.jackson.wy.us or call (307) 734-3470.
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If you have received this email in error please reply to itdept@ci.jackson.wy.us or call (307) 734-3470.
Olivia Goodale

From: mklode@hotmail.com
Sent: Friday, December 31, 2010 4:13 AM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Andy and Megan Schwertfeger
City: Wilson
Email: mklode@hotmail.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 3:12:49 2010-12-31

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If you have received this email in error please reply to itdept@ci.jackson.wy.us or call (307) 734-3470.
Name: Laurel Berk
City: Jackson
Email: laurelfrowine@hotmail.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 14:38:47 2010-12-30

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If you have received this email in error please reply to itdept@ci.jackson.wy.us or call (307) 734-3470.
Olivia Goodale

From: kbuckspan@gmail.com
Sent: Friday, December 31, 2010 2:43 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Kat Buckspan
City: Portland, OR
Email: kbuckspan@gmail.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 13:43:1 2010-12-31

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If you have received this email in error please reply to itdept@ci.jackson.wy.us or call (307) 734-3470.
Olivia Goodale

From: julielinahan@yahoo.com
Sent: Thursday, December 30, 2010 7:53 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Julie Linahan Guttormson
City: Jackson
Email: julielinahan@yahoo.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 18:53:2 2010-12-30

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If you have received this email in error please reply to itdept@ci.jackson.wy.us or call (307) 734-3470.
Name: Jennifer Hoffman Gessler
City: Jackson
Email: jen@jlhoffmanfineart.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum. As a parent of a young child, I feel this is a need in our community. Thank you for your consideration.
DATE: 14:49:50 2010-12-30

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If you have received this email in error please reply to itdept@ci.jackson.wy.us or call (307) 734-3470.
Olivia Goodale

From: susan@susaneriksen-meier.com
Sent: Monday, January 03, 2011 8:58 AM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Susan Eriksen-Meier
City: Jackson
Email: susan@susaneriksen-meier.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 7:58:6 2011-1-3

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If you have received this email in error please reply to itdept@ci.jackson.wy.us or call (307) 734-3470.
From: therohrstaffs@hotmail.com [mailto:therohrstaffs@hotmail.com]  
Sent: Sunday, December 19, 2010 9:39 PM  
To: craig@jhchildrensmuseum.org; Town Council  
Subject: Support the Jackson Hole Childrens Museum for  
http://www.jhchildrensmuseum.com

Name: Kate and Mike Rohrstaff  
City: Jackson  
Email: therohrstaffs@hotmail.com  
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum  
DATE: 20:39:25 2010-12-19

From: rapettengill@gmail.com [mailto:rapettengill@gmail.com]  
Sent: Friday, December 17, 2010 9:34 PM  
To: craig@jhchildrensmuseum.org; Town Council  
Subject: Support the Jackson Hole Childrens Museum for  
http://www.jhchildrensmuseum.com

Name: Rachel Pettengill  
City: Jackson, WY  
Email: rapettengill@gmail.com  
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum  
DATE: 20:34:26 2010-12-17

From: nicoleackley21@hotmail.com [mailto:nicoleackley21@hotmail.com]  
Sent: Friday, December 17, 2010 3:46 PM  
To: craig@jhchildrensmuseum.org; Town Council  
Subject: Support the Jackson Hole Childrens Museum for  
http://www.jhchildrensmuseum.com

Name: Aaron and Nicole Ackley  
City: Jackson  
Email: nicoleackley21@hotmail.com  
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum  
DATE: 14:46:16 2010-12-17

From: mevans2468@aol.com [mailto:mevans2468@aol.com]  
Sent: Tuesday, December 14, 2010 9:55 AM  
To: craig@jhchildrensmuseum.org; Town Council  
Subject: Support the Jackson Hole Childrens Museum for  
http://www.jhchildrensmuseum.com
Name: MK and Patrick King
City: Jackson
Email: mevans2468@aol.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 8:55:16 2010-12-14

From: mackenziewalles@yahoo.com [mailto:mackenziewalles@yahoo.com]
Sent: Sunday, December 19, 2010 1:43 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Mackenzie Walles
City: Wilson
Email: mackenziewalles@yahoo.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 12:43:29 2010-12-19

From: Kbcarr@bresnan.net [mailto:Kbcarr@bresnan.net]
Sent: Wednesday, December 15, 2010 11:22 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Kerry Carr
City: Jackson
Email: Kbcarr@bresnan.net
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 22:21:33 2010-12-15

From: jharris@uwyo.edu [mailto:jharris@uwyo.edu]
Sent: Tuesday, December 21, 2010 8:16 AM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Janice Harris
City: Laramie
Email: jharris@uwyo.edu
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 7:15:45 2010-12-21
From: jgmacgregor2003@gmail.com [mailto:jgmacgregor2003@gmail.com]
Sent: Thursday, December 16, 2010 9:30 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: jessica MacGregor
City: jackson
Email: jgmacgregor2003@gmail.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 20:29:42 2010-12-16

From: jbaxter@chrisbaxterdesign.com [mailto:jbaxter@chrisbaxterdesign.com]
Sent: Wednesday, December 15, 2010 10:12 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Jen Baxter
City: Moran
Email: jbaxter@chrisbaxterdesign.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 21:11:38 2010-12-15

From: hgmacauley@gmail.com [mailto:hgmacauley@gmail.com]
Sent: Wednesday, December 22, 2010 8:39 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Helen Macauley
City: Jackson
Email: hgmacauley@gmail.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 19:39:0 2010-12-22

From: dianeryan36@comcast.net [mailto:dianeryan36@comcast.net]
Sent: Monday, December 27, 2010 6:00 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com
Name: Diane Ryan  
City: Goffstown, NH  
Email: dianeryan36@comcast.net  
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum  
DATE: 16:59:45 2010-12-27

From: corbettkk@bresnan.net [mailto:corbettkk@bresnan.net]  
Sent: Friday, December 17, 2010 3:11 PM  
To: craig@jhchildrensmuseum.org; Town Council  
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Kirsten Corbett  
City: Jackson  
Email: corbettkk@bresnan.net  
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum  
DATE: 14:10:36 2010-12-17

From: Carrkatiejh@gmail.com [mailto:Carrkatiejh@gmail.com]  
Sent: Thursday, December 16, 2010 9:07 PM  
To: craig@jhchildrensmuseum.org; Town Council  
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Rob and Katie carr  
City: Jackson  
Email: Carrkatiejh@gmail.com  
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum  
DATE: 20:7:11 2010-12-16

From: carolineryan@Me.com [mailto:carolineryan@Me.com]  
Sent: Monday, December 27, 2010 5:54 PM  
To: craig@jhchildrensmuseum.org; Town Council  
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Caroline Ryan  
City: Moran  
Email: carolineryan@Me.com  
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum  
DATE: 16:53:52 2010-12-27
From: nona@eye-des.com [mailto:nona@eye-des.com]
Sent: Tuesday, January 11, 2011 5:23 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Nona Yehia
City: Jackson
Email: nona@eye-des.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 16:23:8 2011-1-11

From: rainsong90@yahoo.com [mailto:rainsong90@yahoo.com]
Sent: Friday, January 07, 2011 9:05 AM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Micah Gray
City: Jackson
Email: rainsong90@yahoo.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 8:5:1 2011-1-7

From: rlurie@optonline.net [mailto:rlurie@optonline.net]
Sent: Tuesday, January 11, 2011 7:45 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Richard Lurie
City: Jackson, WY
Email: rlurie@optonline.net
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 18:44:42 2011-1-11

From: drnkwtr@gmail.com [mailto:drnkwtr@gmail.com]
Sent: Friday, January 07, 2011 8:45 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com
Name: Paul Boillot  
City: Jackson  
Email: drnkwtr@gmail.com  
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum  
DATE: 19:45:15 2011-1-7

From: ehgilmour@hotmail.com [mailto:ehgilmour@hotmail.com]  
Sent: Friday, January 07, 2011 9:34 PM  
To: craig@jhchildrensmuseum.org; Town Council  
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Elizabeth Gilmour  
City: jackson  
Email: ehgilmour@hotmail.com  
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum  
DATE: 20:33:54 2011-1-7

From: ggvalencia@yahoo.com [mailto:ggvalencia@yahoo.com]  
Sent: Wednesday, January 12, 2011 8:47 PM  
To: craig@jhchildrensmuseum.org; Town Council  
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Gina Valencia  
City: Jackson  
Email: ggvalencia@yahoo.com  
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum.  
We have visited several Children's Museums in other cities and just the thought of having one in our community fills my family of joy. Such a museum would be an excellent resource for children and parents to play, learn and socialize.  
Thank you for your consideration,  
DATE: 19:47:24 2011-1-12

From: craig@jhchildrensmuseum.org [mailto:craig@jhchildrensmuseum.org]  
Sent: Wednesday, January 12, 2011 1:26 PM  
To: craig@jhchildrensmuseum.org; Town Council  
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Laura Glover  
City: Jackson  
Email: lglover@bresnan.net
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 12:25:39 2011-1-12

From: craig@jhchildrensmuseum.org [mailto:craig@jhchildrensmuseum.org]
Sent: Tuesday, January 11, 2011 9:04 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Blythew
City:
Email:
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 20:4:21 2011-1-11

From: craig@jhchildrensmuseum.org [mailto:craig@jhchildrensmuseum.org]
Sent: Tuesday, January 11, 2011 8:48 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name0: Vonde Smith
City0: Jackson
Email0: vonde@vondesmith.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 19:48:7 2011-1-11

From: charityechols@hotmail.com [mailto:charityechols@hotmail.com]
Sent: Friday, January 07, 2011 9:55 AM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Charity Echols
City: Jackson
Email: charityechols@hotmail.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 8:55:7 2011-1-7

From: ariel@jhwellnessatwork.com [mailto:ariel@jhwellnessatwork.com]
Sent: Friday, January 07, 2011 9:18 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Ariel Isabelle Mann
City: Jackson
Email: ariel@jhwellnessatwork.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum.

Thank you,
Ariel Mann
DATE: 20:17:52 2011-1-7

From: becky@stroutarchitects.com [mailto:becky@stroutarchitects.com]
Sent: Wednesday, January 12, 2011 2:16 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Becky Strout
City: Jackson
Email: becky@stroutarchitects.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 13:16:12 2011-1-12

From: bethanyheindel@yahoo.com [mailto:bethanyheindel@yahoo.com]
Sent: Wednesday, January 05, 2011 9:17 AM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Bethany Heindel
City: Moran
Email: bethanyheindel@yahoo.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 8:17:9 2011-1-5
From: wrominger@wyom.net [mailto:wrominger@wyom.net]
Sent: Wednesday, January 19, 2011 8:16 AM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: wendy connor rominger
City: jackson
Email: wrominger@wyom.net
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 7:15:52 2011-1-19

From: maggiepie@bresnan.net [mailto:maggiepie@bresnan.net]
Sent: Wednesday, January 19, 2011 10:24 AM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Sandy Landis
City: Jackson
Email: maggiepie@bresnan.net
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 9:24:24 2011-1-19

From: sharibrownfield@gmail.com [mailto:sharibrownfield@gmail.com]
Sent: Tuesday, January 18, 2011 5:30 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: shari brownfield
City: JACKSON
Email: sharibrownfield@gmail.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 16:29:32 2011-1-18

From: craig@jhchildrensmuseum.org [mailto:craig@jhchildrensmuseum.org]
Sent: Wednesday, January 19, 2011 10:23 AM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com
Name: Amy Mayer  
City: Jackson, WY  
Email: mayer4@bresnan.net  
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum. Jackson needs this for our children!!!!!!  

From: craig@jhchildrensmuseum.org  
Sent: Wednesday, January 19, 2011 9:38 AM  
To: craig@jhchildrensmuseum.org; Town Council  
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: John Irby  
City: Jackson  
Email: captjirby@yahoo.com  
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum  
DATE: 8:38:29 2011-1-19

From: craig@jhchildrensmuseum.org  
Sent: Tuesday, January 18, 2011 3:36 PM  
To: craig@jhchildrensmuseum.org; Town Council  
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Amy  
City: McCarthy  
Email: tetonamy@gmail.com  
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum. Thanks for your consideration of this important new use of a public building.  
DATE: 14:36:16 2011-1-18

From: spencerleek@gmail.com  
Sent: Tuesday, January 18, 2011 7:20 AM  
To: craig@jhchildrensmuseum.org; Town Council  
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Spencer Leek  
City: Portland, OR  
Email: spencerleek@gmail.com  
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum  
DATE: 6:19:34 2011-1-18
Name: Robin Evans
City: Jackson
Email: robinawy@gmail.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum

Name: Spencer Leek
City: Portland, OR
Email: spencerleek@gmail.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 6:19:34 2011-1-18

Name: Rachel Mills
City: Jackson
Email: rachmills@hotmail.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 13:4:30 2011-1-17

Name: J. Waldrop
City: Jackson
Email: jwaldrop@worthotel.com
Comments: Support the Jackson Hole Children's Museum
DATE: 8:38 AM 2011-1-18
Hello Friends and Champions of the Jackson Hole Children’s Museum,

We are so grateful for everyone’s verbal support and in sending letters to the Town Council, they have made an impression!

And, if you haven’t signed the petition of support, there is still time... visit www.jhchildrensmuseum.org and click on support!

17th Jan 2011 Announcement:

The Town of Jackson has moved their initial discussion (originally scheduled 01/24/11) about the proposals for the Building @ 174 N King St to January 18th, tomorrow’s Town Council Workshop which starts at 2pm in the Town Chambers on Pearl Street.

Please see attached agenda and our proposal to the town dated January 4th, 2011, which is public information, but might also give you more insight to our plans... You can also visit the Town Website to see the other proposals at:

http://www.townofjackson.com/agendas/index.cfm?fuseaction=displayAgendasRelease&agendaID=455&navID=76

It would be great if any of you could stop by and show your “physical” support. Realizing this is in the middle of the work day, we understand if you cannot make it. But, keep in mind, children are welcome and we do not anticipate being there very long.

The Mayor has cautioned us that he doesn’t need to hear “a lot” of public comment, so we have a couple people prepared to give a statement, including Advisory Board Member, Adam Harris, PhD., the curator of the National Museum of Wildlife Art. The time slot is short, only 20 minutes, although that is not fixed in stone, and we believe they will get to the King St Building agenda around 230pm (again, see attached agenda).
That said, it would be nice to see some smiling & supportive faces in the Town Chambers to represent the community that does believe the JH Children’s Museum is a good thing for our town, our kids, ourselves and our visitors.

Please contact us with any questions.

KJ & Craig Morris and the entire JHCM volunteer team thank you.

From: littlejigity@gmail.com [mailto:littlejigity@gmail.com]
Sent: Tuesday, January 18, 2011 8:24 AM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Jenny Jensen
City: Driggs
Email: littlejigity@gmail.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 7:23:46 2011-1-18

From: hatilie@gmail.com [mailto:hatilie@gmail.com]
Sent: Tuesday, January 18, 2011 7:40 AM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Hatilie Lemke
City: Jackson
Email: hatilie@gmail.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum. There is such a need for a fun place for kids to be during the long winters around here. Please support this amazing opportunity.

From: gstrom@charter.net [mailto:gstrom@charter.net]
Sent: Tuesday, January 18, 2011 1:06 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Elaine Strom
City: Madison, WI
Email: gstrom@charter.net
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum as my soon to be born grandbaby will be served by immensely by this library in years to come!
DATE: 12:5:38 2011-1-18
From: honeyscatering@yahoo.com [mailto:honeyscatering@yahoo.com]
Sent: Tuesday, January 18, 2011 7:43 AM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for
http://www.jhchildrensmuseum.com

Name: Heather Ryan Smith
City: wilson
Email: honeyscatering@yahoo.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum

From: craig@jhchildrensmuseum.org [mailto:craig@jhchildrensmuseum.org]
Sent: Tuesday, January 18, 2011 1:20 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for
http://www.jhchildrensmuseum.com

Name0: pj foy
City0: jackson
Email0: pjfoy@juno.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 12:20:1 2011-1-18

From: craig@jhchildrensmuseum.org [mailto:craig@jhchildrensmuseum.org]
Sent: Tuesday, January 18, 2011 8:39 AM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for
http://www.jhchildrensmuseum.com

Name0: Christopher Lee
City0: Jackson
Email0: chris@designassociatesarchitects.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 7:39:15 2011-1-18

From: craig@jhchildrensmuseum.org [mailto:craig@jhchildrensmuseum.org]
Sent: Monday, January 17, 2011 8:04 AM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for
http://www.jhchildrensmuseum.com

Name0: Jacob Henrie
City0: Jackson
Email0: kjerajacob@hotmail.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 7:4:23 2011-1-17

From: ashleyraderrogers@hotmail.com [mailto:ashleyraderrogers@hotmail.com]
Sent: Friday, January 14, 2011 10:24 AM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Ashley Rogers
City: Jackson
Email: ashleyraderrogers@hotmail.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 9:23:56 2011-1-14

From: asullivan@msn.com [mailto:asullivan@msn.com]
Sent: Monday, January 17, 2011 3:31 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Anita Sullivan
City: Jackson
Email: asullivan@msn.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum.
This will benefit the education and experience of so many of Jackson Hole's children and support additional visitor opportunities.
DATE: 14:30:35 2011-1-17

From: avonmaur@wyoming.com [mailto:avonmaur@wyoming.com]
Sent: Thursday, January 13, 2011 7:16 PM
To: craig@jhchildrensmuseum.org; Town Council
Subject: Support the Jackson Hole Childrens Museum for http://www.jhchildrensmuseum.com

Name: Allison von Maur
City: Jackson
Email: avonmaur@wyoming.com
Comments: I would like to see the 174 N. King property be used for the Jackson Hole Children's Museum
DATE: 18:15:37 2011-1-13

From: KJ Morris [mailto:kj@jhchildrensmuseum.org]
Sent: Tuesday, January 18, 2011 8:46 PM
To: Melissa Turley
Mets,

Thank you for being so clear and concise today in your questions and statements. You certainly represent the best of what the Town Council can be.

Everyone there with us appreciated your thoughtful comments today.

I can’t help but wonder if it had gone to a vote that Bob would have been the third yes and we would be moving towards a lease agreement now.

Certainly talking to the Library and to Betsy from the Law Library (next Monday @ 8am) will be a good exercise to prove/disprove the feasibility of the collaborations we have been spouting all along.

Hopefully we will all learn more about each other next week and see where this lands. I am hopeful we can put it on the next TC agenda (night meeting) and not have to wait another month to have the Council hear us again.

Do you think I should do a follow up letter to the Mayor? As I clearly still didn’t answer his question regarding “why” we are “so special”.

I was trying to stay in the positive and not list the complaints of cost of other services or the discount the parks or rec center in any way. But I did get feedback that I should have hammered on that a bit. We had folks that wanted to comment further, but because of the mayor’s statement to me to keep comment to a minimum, we had warned against it. Now I wish I had not done that..

Anyway, Thank you again for your support, as our councilwoman and as a friend.

KJ

Jackson Hole Children’s Museum
Proposal to the Town of Jackson regarding use of 174 N King Street

It is proposed that the 174 N King Street site could, amongst other uses associated with the Teton Co. Library, enable the continuance of several programs which currently bring significant benefit to the Town and County while the Library undergoes reconstruction and renovation approved during the recent SPET ballot - therefore over the approximate 18 month period beginning 1 June, 2011.

Volunteer Income Tax Assistance (VITA) Program

The Jackson Volunteer Income Tax Assistance program is a volunteer based program serving needy elements of the community by providing free income tax preparation for 7 years, and beginning an 8th year. While preparatory work goes on throughout the calendar year, the program actively serves community members through February, March, and early April each year. The program represents a partnership of the Teton Co. Library, the Latino Resource Center, Wyoming's Cheyenne IRS office, and a devoted cadre of local volunteers.

Below is some information about the program over the past 3 tax years:

<table>
<thead>
<tr>
<th>Site</th>
<th>Tax Return Year</th>
<th>Total Federal Returns Prepared</th>
<th>Number of Volunteers</th>
<th>~ $ returned to Community</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jackson, WY</td>
<td>2009</td>
<td>230</td>
<td>30</td>
<td>$240,000</td>
</tr>
<tr>
<td>Teton Co.</td>
<td>2008</td>
<td>289</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2007</td>
<td>340</td>
<td>14</td>
<td></td>
</tr>
</tbody>
</table>

The program prepares taxes for community members each Wednesday night during tax season, as well as for Seniors at the Jackson Senior Center.

Bi-Annual Friends of the Teton Co. Library Book Sales

The Friends of the Teton County Library have as their Mission service which enhances learning in the community through use of Library resources and by assisting Library programs via hospitality and volunteer help with programs. A bi-annual major community event which the Friends have held and managed for many years is the Book Sale, every May and October at the Library. It is an event which recycles tens of thousands of books each year back into the community, it requires an ongoing volunteer effort throughout the year to intake, sort, and prepare books for the bi-annual sale event. The money that is raised through the book sales goes directly back into support of Library programs. Some figures for the scale of the program are as follows:

Numbers of books sold/handled per book sale:
Estimate in 2005 was 9,000 books sold per sale;
Estimate in 2009 is closer to 14,000 books per sale.
Therefore the book sale effort is estimated to be recycling ~28,000 books / annum back into the Community.
For reference the current TCLibrary collection is ~103,000 total volumes.
Dollars for the Teton Co. Library

This past October’s book sale raised $9269 for support of the Library. Combining separate on-line book sales and the May book sale the past year’s effort has raised ~$21,000 for the Library.